

Special Terms and Conditions STC for the event CCMT 2022

1. Attendance fee

1.1. Space rental fee (min. space 12 sqm)

1.1.1. Raw space, minimum 36 sqm, **EUR 330,00/sqm**

Exhibitors may order raw space only and bring their own stand with a minimum space of 36 sqm.

1.1.2. Space including stand construction, minimum 12 sqm, **EUR 330,00/sqm plus stand construction service fee**

In addition to space exhibitors may book stand construction service from IMAG or its commissioned stand construction company. For space from 12 up to 36 sqm, booking of stand construction service from IMAG or its commissioned stand construction company is mandatory. Latest with the Final Admission exhibitors receive the **International Booth Construction Order Form** which enables the exhibitor to order the preferred stand construction package or individual stand construction. Please note that further fees apply accordingly.

1.2. Registration fees

Exhibitors and co-exhibitors are required each to pay a registration fee. The registration fee includes:

- Basic entry into the alphabetical list of the exhibition (show catalogue)
- Basic entry on the official website of the exhibition
- Basic entry on "Germany online @ CCMT 2022"
- Issuing of exhibitor badges (referring to stand size)
- Invitation tickets for visitor promotion
- General advertising expenses for the event and the German Group
- Administrative expenses

1.2.1. Exhibitors' registration fee: **EUR 800,00**

1.2.2. Co-exhibitors' registration fee: **EUR 795,00**

The registration of co-exhibitors can also be maintained later, but before the deadline for the catalogue entries.

2. General services for exhibitors

2.1 General services are being provided to the exhibitor.

- 2.1.1. Technical and organizational management by IMAG during preparation and event-days of the exhibition.
- 2.1.2. Provision of an organizer office and other service stations on-site, including a German Lounge (subject to capacity and availability) for exhibitors and their visitors
- 2.1.3. During preparation and on-site German, English and Chinese speaking personnel at your service
- 2.1.4. Coordination with organizers and service-providers
- 2.1.5. Daily cleaning of the aisles
- 2.1.6. Security and fire-protection

2.2. Remarks

- 2.2.1. An abandonment of single specific or general services is causing no claim to reduce the attendance fee.
- 2.2.2. All materials and the total equipment are provided for the duration of this event on a rental basis only.

3. Exhibitor Manual

The Exhibitor Manual will be sent to every exhibitor after the official admission. All exhibitors and their contractors have to observe the regulations for stand construction, stipulated within the Exhibitor Manual. Technical orders like power supply, water / waste-water, pressed air and telecommunication means must be settled with the referring forms of the Exhibitor Manual with IMAG.

4. Cancellation Fee

(s. Point 6 of General Terms & Conditions) In case of cancellation of attendance by the exhibitor, following cancellation fees are due:

- 4.1. Cancellation after receipt of application form, but before 01 October 2021: **EUR 250,00**
- 4.2. Cancellation after 01 October 2021, but before admission date: **EUR 500,00**
- 4.3. Cancellation from admission date: full attendance fee



5. Terms of payment

With the submission of the application, a down-payment of 30 % of the total attendance fee to IMAG is due. There is separate invoicing. We kindly ask you to transfer the amount due by mentioning the Project number **320222** and the invoice number after receipt of invoice.

For transfer: Deutsche Bank München
Account: 166749200
Bank Code: 700 700 10
SWIFT (BIC): DEUTDEMMXXX
IBAN: DE87 7007 0010 0166 7492 00

The balance is due immediately upon receipt of the invoice. Invoices are being sent electronically only!

Attention: The exhibitor remains liable for payment, even when the invoice is sent to a separate billing address. Subsequent changes regarding contact details – especially the wish of re-issuing of invoices – are being charged with a handling fee of EUR 100,00!

Additional handling fees and reimbursement may apply also in cases of other subsequent changes demanded by the exhibitor and resulting in additional expenditure of work for IMAG. (s. Point 4.03 of General Terms & Conditions)

IMAG GmbH
Munich, 20 May 2021