



fairs  
around the  
world



IAPEX, Tehran, 12. – 15.11.2018, Tehran Permanent Fair Ground

Dear Sir or Madam,

the IAPEX starts in November and you as an exhibitor are planning your trip?

At Messe-Reisen Falk we are the official travel organiser for the german participation of various international trade fairs. Your benefits from this are:



attractive flight offers at special conditions



selected trade fair hotels from our portfolio



comprehensive support and handling for all required visa



organisation of local services like transfer, tour guidance, procurement of foreign currencies or leasing of meeting rooms



me as your personal contact, directly in the department of the specific trade fair project

### My advice:

In order to ensure that your journey is not only successful, but also highly enjoyable, make sure to book one of our selected trade fair hotels - e.g. the 4-star Hotel Parsian Evin single room incl. breakfast from € 159,- directly opposite of the fair ground!

You can call me at the following number: [0049-2101-7451-17](tel:0049-2101-7451-17) or send me an E-Mail to: [s.nobis@messe-reisen.de](mailto:s.nobis@messe-reisen.de).

Best greetings from Ratingen, I look forward to your call!

Sarah Nobis

Project Manager Trade Fairs / Business Travel



fairs  
around the  
world

IAPEX, Tehran, November 2018, Tehran Permanent Fair Ground



## I have selected these exhibition hotels for you:

### **Parsian Evin Hotel \*\*\*\***

Directly at the exhibition grounds

The Parsian Evin Hotel, together with the Parsian Azadi Grand, is one of our top hotels for all events at the Tehran Permanent Fairground. The hotel is located directly opposite of the exhibition grounds, about a fifteen minutes walk away.

The hotel offers elegant rooms with king-size bed or two single beds, work desk, high-speed Internet access, safe, coffee maker, digital air conditioning, balcony, mini bar and LCD display. The hotel has three different restaurants for the physical well-being. The hotel is located just like the Azadi Grand Hotel opposite the Tehran Fairground Exhibition Center.

Single room incl. breakfast

**from € 159,00**



### **Parsian Azadi Grand \*\*\*\*\***

Directly at the exhibition grounds

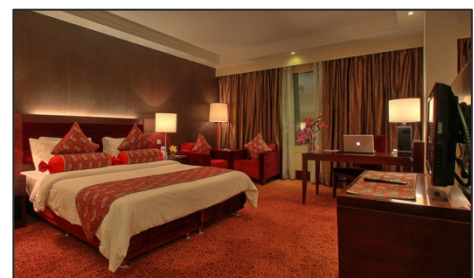
The Parsian Azadi Grand is one of our top hotels for all events at the Tehran Permanent Fairground. The hotel is located directly opposite of the exhibition grounds, an estimated fifteen minutes walk away. Rooms on the upper floors feature an amazing view over Tehran.

The Azadi Grand is a refurbished, well-equipped hotel with 27 floors and a total of 475 rooms.

The rooms are equipped with desk, digital air conditioning & LCD TV. The hotel has six different restaurants. Free Wi-Fi.

Single room incl. breakfast

**from € 239,00**





fairs  
around the  
world

IAPEX, Tehran, November 2018, Tehran Permanent Fair Ground

## **Parsian Esteghlal Hotel \*\*\*\*\***

About 2 km from the exhibition grounds

Tehran's largest 5 star hotel, 2 buildings with 15 floors each, 552 rooms with balcony, Desk, air conditioning and LCD TV. 6 different restaurants. The East Tower is the renovated area, it is significantly more modern and western standards significantly closer.

Single room incl. Breakfast - East **from €195,00**



Are you looking for something different or your favorite hotel is not on this list?  
If you'd like alternatives or have similar complaints, call me at 0049-2102/745129  
or send me an E-Mail to [s.nobis@messe-reisen.de](mailto:s.nobis@messe-reisen.de).

We book all available hotels in Tehran at our daily updated rates.

## **Important note for travel to Iran**

State offices and authorities, hotels and service providers in Iran are making the greatest effort, but after years of sanctions, infrastructural impairments and longer waiting times must be expected. The hotel standard cannot always be measured by European standards, due to renovation stagnation. Many hotels are owned by the state. This could lead to the problem that your hotel is not available as booked and confirmed due to measures or decisions of government agencies – e.g. during highly frequented trade fairs or during political delegations from all over the world. We do not have any influence on such transfers or cancellations, which can also occur shortly before travel, but we will try to accommodate our customers in the best possible way, in cooperation with our dedicated local partners. We ask for your understanding and special serenity.



fairs  
around the  
world

IAPEX, Tehran, November 2018, Tehran Permanent Fair Ground



## Flights to Tehran

As of March 2018

For your flight to Tehran I have looked up these connections for you:

Flight with	Economy Class	Premium-Eco	Business Class
Lufthansa direct via FRA, MUC	from 789 €	from 1.235 €	from 2.875 €
Mahan Air direct via MUC, DUS	from 355 €	-	from 1.165 €
Turkish Airlines via Istanbul	from 398 €	-	from 1.569 €
Emirates via Dubai	from 525 €	-	from 2.275 €

All prices are subject to availability. They are based on flights from / to Germany. On request, I will gladly provide you with an offer with our current best prices. This way you always get the best offer.

Please note that the direct flights from Düsseldorf & Munich are not available every day.



## Visum

Germans need a visa to enter Iran. The Tourist Visas are based on an invitation and a reference number of the approval by the Iranian Foreign Ministry. I can organize all of this for you!

I will send you the required application forms with your travel confirmation. For your visa application, please schedule a 4 weeks external processing time from the receipt of your documents.



Visaapplication	€ 89,00 plus VAT.
Consulate fee	€ 50,00 – € 75,00
Invitation letter from	€ 60,00
Courier	€ 23,80 plus VAT.

We also provide further services such as the registration and coordination of samples, etc., for you.



fairs  
around the  
world

IAPEX, Tehran, November 2018, Tehran Permanent Fair Ground



## Transfer

In connection with your flight reservations, I will book you an individual transfer from the airport to the hotel or from the hotel to the airport.

Airport – Hotel

from € 85,00



## VIP (CIP) Service at the airport

Our tried and tested agency partner in Tehran makes your airport processing much faster and more convenient.

Price per person

€ 155,00

Our tried and tested agency partner in Tehran makes your airport processing much faster and more convenient; with your own guide.

Price per person

€ 205,00

More information about the Iran regarding safety or health can be found [here](#).

.

I am looking forward to hearing from you and send best greetings from Ratingen!

Sarah Nobis | Project Manager

Telefon: +49 (0) 2102 | 7451 - 29

Email: s.nobis@messe-reisen.de



fairs  
around the  
world

IAPEX, Tehran, November 2018, Tehran Permanent Fair Ground

## Booking, payment and cancellation conditions

Please submit your written booking request via the attached registration form or contact the project manager in charged directly via e-mail.

At the moment of booking full or partial payments will be due that depend on the booking conditions of our suppliers or vendors. Short term bookings, visa or insurance services as well as single flight bookings might require immediate and complete payments. Flight or train tickets usually require to be covered immediately in full extent as well. Accommodation services require a 25% prepayment of the total revenue to be expected.

The specific terms like deposits and payment policies regarding your individual booking will be stated in your booking confirmation.

You will receive your travel documents after your complete payment. Prior to your departure we require the full extent of the booking to be paid. The credit cards Air Plus, Mastercard and Visa are accepted as means of payment. For payment with credit cards we have to charge a disagio fee of 1,5 % + VAT.

All information provided is correct as of April 2018. In case of possible changes on the side of the service providers, we reserve the right to make changes to the price and services provided at any time prior to travel, even at short notice. Our prices, dependent on the hotel, are based on Euros, US Dollars and Roubles. We reserve the right to make price changes in the event of exchange rate fluctuations.

The dispatch of documents is carried out exclusively at the risk of the customer. If, in the event of short term bookings, confirmations and issuing of visas, dispatch via courier proves necessary, the costs and the risks of timely delivery are carried by the customer. We are not liable for any errors or omissions on the part of the courier or postal service.

You can cancel or change your booking at any time. Rebookings are carried out where possible and are subject to a charge of € 100,- up to 30 days before the start of travel. Furthermore, the corresponding conditions and fees of the scheduled airlines also apply in the event of cancellation or rebooking. With a range of special tariffs, the ticket is issued and charged at the time of booking in order to guarantee the reservation and the corresponding price.

**The cancellation of flight bookings are subject to the respective cancellation fee plus the respective service fee and VAT.**

**In the event of the cancellation of hotel bookings we charge:**

Parsian Evin Hotel	From now € 100	From 01.07.18 € 150	From 01.08.18 100%
Parsian Azadi Grand Hotel	From now € 100	From 01.07.18 € 150	From 01.08.18 100%
Parsian Estheglal Hotel	From now € 100	From 01.07.18 € 150	From 01.08.18 100%

- In the event of a failure to travel without prior cancellation, i.e. an earlier return, a reimbursement is generally only possible following consultation with the service providers.

**Special booking-and cancellation conditions in some of the hotels (more information together with our booking confirmation!)**

### Travel contract condition

We operate exclusively according to our travel conditions, compiled on the basis of the recommendations of the German Association of Travel Agents, which can be sent on request.

Your booking order is binding for us and is forwarded immediately. Please note that even in the event of a cancellation before a booking confirmation has been issued our cancellation fees apply in full.

We recommend the completion of a **travel cancellation expenses insurance**. We are also happy to provide you with information on further insurance such as luggage, travel accident and travel health insurance. If rooms are not available as booked and confirmed due to measures or decisions taken by government bodies, we will undertake to provide our customers with the best possible alternative accommodation.

Our booking, payment and cancellation conditions remain valid even if the event is cancelled on political or economic grounds, due to natural or other catastrophes or other reasons, or participation is not recommended.

### Liability

We operate on behalf of the travel participant in respect of all services solely as a broker for the individual service providers, hotels, carriers and airline companies, against whom all performance and compensation claims are to be asserted. In particular, we are not liable for damages incurred by persons and their property resulting from accidents, delays, losses and other irregularities. Participation in day trips is at one's own risk. We are not liable for adverse effects on the trip as a result of force majeure (e.g. war, disturbances, strike, epidemics) flight cancellations or rerouting. Eventual additional costs are carried by the travel participant. Eventual complaints are to be reported to the service provider immediately, together with the company MESSE-REISEN FALK GmbH.

### Certificate of Insurance for travel costs

In accordance with Section 651k of the German Civil Code (BGB), the tour operator is obliged to issue travellers with a Certificate of Insurance in order to safeguard customer finances. With package holidays, our customers receive a Certificate of Insurance together with the invoice.

Messe-Reisen Falk GmbH  
Kaiserswerther Str. 87  
40878 Ratingen

Tel.: 02102 - 7451 0  
Fax: 02102 - 41762  
[www.messe-reisen.de](http://www.messe-reisen.de)

Place of jurisdiction Duesseldorf