



analytica Vietnam

7th International Trade Fair for Laboratory Technology, Analysis,
Biotechnology and Diagnostics

5 - 7 May 2022

Saigon Exhibition & Convention Centre, Ho Chi Minh City

Project-No. 400221

Deadline for
Early Bird:
15 Nov 2021

Beginning
of allocation:
10 Dec 2021

SPECIAL TERMS & CONDITIONS

FOR YOUR RECORDS

Organiser IMAG GmbH

P.O.Box 820 540, 81805 München, Germany
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For more information, please contact IMAG at any time.

1. Attendance fees

1.1. **Space rental** (min space 9 sqm)

Stand Space only (raw space min 19 sqm)

Early Bird Price*:

EUR 270,00/sqm

Full Price:

EUR 290,00/sqm

*Application Deadline for Early Bird: 15th November 2021

The requested stand type cannot be guaranteed.

The price of the useable space on the upper floor for 2-storey stands is 50 % of the raw space price for the ground floor space.

1.2. **Registration Fee** EUR 390,00

Exhibitors and co-exhibitors are required each to pay the organiser the registration fee.

The registration fee includes:

- Detailed company information in the Online Exhibitor Directory (OED) and the Exhibition app (App)
- Company Logo (OED & App)
- 3 contact details with virtual contact file in the OED and App
- 3 product categories (OED & App)
- Company profile (OED)
- 3 product presentations incl. 3 photos, 1 video, text & links (OED)
- 1 exhibitor news incl. 1 photo & text (OED)
- 1 search-term for full-text search (OED)
- Buyer-Seller Matching
- Issuing of exhibitor badges (referring to stand size)
- General advertising expenses
- Administrative expenses

1.3. Co-Exhibitor / Principals fee

A compulsory registration fee of EUR 390,00 for each co-exhibitor has to be paid upon organiser's approval. All services mentioned under point 1.2. are included in the co-exhibitor fee. The registration of co-exhibitors is mandatory. The registration of co-exhibitors can also be fulfilled later.

1.4. **Stand Construction**, additional stand equipment and power supply must be ordered separately (see International Booth Construction Order Form).

2. General Services for Exhibitors

2.1. Services

- 2.1.1. Technical and organisational management by IMAG during preparation and event-days of the exhibition.
- 2.1.2. Provision of an organiser's office and other service stations on-site
- 2.1.3. Daily cleaning of the aisles
- 2.1.4. Security and fire-protection

2.2. Remarks

2.2.1. An abandonment of single specific or general services is causing no claim to reduce the participation fee.

2.2.2. All materials and the total equipment are provided for the duration of this event on a rental basis only.

3. Exhibitor's Manual

The Exhibitor's Manual will be sent to every exhibitor after the official admission. Technical or other services within the scope of the trade fair can be ordered in compliance with the there mentioned rules and conditions.

4. Cancellation Fee

(s. Point 6 of General Terms of Participation)

In case of cancellation of participation by the exhibitor, following cancellation fees are due:

- Cancellation after receipt of application form, but before allocation date printed on application form: EUR 250,00
- Cancellation after allocation date printed on application form, but before admission date: EUR 500,00
- Cancellation after admission: full attendance fee

5. Terms of payment

With this application, a down-payment of 30 % of the total attendance fee to IMAG is due. There is separate invoicing. We kindly ask you to transfer the amount due by mentioning the Project Number **400422** after receipt of invoice.

For transfer: Deutsche Bank München,
Account: 166749200, Bank Code: 700 700 10
SWIFT (BIC): DEUTDEMMXXX
IBAN: DE87 7007 0010 0166 7492 00

The balance is due immediately upon receipt of the invoice. Invoices are being sent electronically.

IMAG GmbH
München, July 2021

Please fill-in pages 1 and 2 and return to IMAG. Pages 3 and 4 are for your records.